

QEP
Meeting Minutes
8/1/06
Room 219 JHG

Present: Sara Adams, Dr. Deborah Cox, Jeff Florea, Mike Dean, Elyssa Hurst, John Lowbridge, Eddie Marks, Beth Moore, Daniel Nance, Cathy Vaughan, Mary Werner, Beth West, Marlena West, Linda Winstead, Toni Wortham, Greg Jewell, Co-Chair and David Schuermer, Co-Chair.

David distributed and discussed the following handouts:
QEP Goal Initiatives and Outcomes
QEP Implementation Timeline

The following are changes to the Goal Initiative handout:
Add “cross discipline to the 1st initiative wording
Replace “Incorporate” with the word “Increase in the 2nd Initiative Goal
Add “active learning” after thinking in the 3rd Initiative Goal
Add something about the CCSSE to initiative Goal 5
 Suggestion: “Improve CCSSE scores relative to CCT test scores”.
Add “within subjects and between subjects” at end of the statement.
Add CCSSE outcome

John L. inquired about the absence of a “damn plan”, otherwise known as an executive summary. He stated that initiatives/goals do not belong in an executive summary.

David indicated that SACS dictates the form of the plan. However, David will have an executive plan and abstract for our next meeting.

Cathy V. requested volunteers to cover the CCT administration on August 10. The following committee members responded:

Sara Adams-9:00
Daniel Nance-11:00
Mike Dean-1:00
Toni Wortham-3:00

Committee members noted the following revisions to the “big document”
Pg 1-Delete “of us”
Pg 12—revise table because it is confusing
Pg 13-MT instead of MA
Pg 14 MT 150 and MT 120 on table 3
 Course Completion Rates
Pg 15-Revise sentence
Pg 3-Delete “liberal” and change to performance

Pg 4-change word to “perceive”
Pg 6-delete certificate
Pg 7-Add “additional activities”
Pg 8-change wording to “undesirably”

John L. expressed concern over what he perceived to be a harsh statement in the document regarding past education being ineffective; he suggested that the language be softened.

A quick review of the one-year plan produced the following suggestions/concerns:

This form needs to reflect a “closed loop”.

Add the review of Allied Health Licensure Tests on this document.

Remove WIDS language—reword it to make it clear that this tool is an option for faculty.

Add outcome with performance indicator.

Strike performance review process revision.

Our next meeting is scheduled for Monday, August 7th at 9:00 a.m. in room 219. The agenda will be to polish the plan and review the executive summary that David will write.