

Developmental Education Coordinating Committee
Meeting Minutes

Date of meeting: February 4, 2005
Location: LRC, Room 101-A ?
Present: Marcella Davis, Andrea Deal, Patricia Frazer, Greg Jewell, Jude Roy, Michele Savage, Dan Schultz, Mary Werner & guest, Cris Crowley.

- **Report from Math Group Meeting (Dan Schultz & Dawn Chumley):**

The math group has a binder with material for the self-paced, individualized MT 055/050 match course revision. The weekly tests and coursework are on the ANGEL Calendar. There are still several questions about ANGEL. A flowchart shows the competencies which are equated to topics from each math textbook chapter. It is that group's goal to come up with sample quizzes.

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Ideas for Course Revisions:

Dan mentioned that he and Dawn had spoken with someone at the math conference who used the PLATO system. They are planning to work with Cris to see if that material would be useful to their students. The math group will be sending Marcella a list of the KCTCS math competencies.

- **Report from the Writing Group (Mary Werner, Greg Jewell, Jude Roy, Greg Hagan, & Patricia Frazer):**

The group met and discussed the course competencies. They looked at the system competencies and added some of their own based on experience and syllabi. They discussed the possibility of a new textbook for ENC 091 – the ENC 090 instructors are pleased with their current textbook and want to keep it.

Ideas for Course Revisions:

Use the Fink book idea of three types of thinking—critical, creative, and practical—as a basis for more specific course competencies. Marcella mentioned the possibility of establishing expectations or “rubrics” for the various types of assigned writings, so there would be consistency among instructors and clear expectations for students.

- **Report from the Reading (Andrea Deal):**

Andrea has collected the KCTCS reading course competencies for all three levels. She mentioned that she would like to work with Dr. Susan Edington from Murray to bring the most current research and experience to the reading revisions.

Ideas for Course Revisions:

The DECC Committee discussed ways to make them more specific by adding life skills such as practical reading—media, manuals, etc. Cris mentioned that there is a scheduled “Newspaper in Education” training—Andrea was very interested. The RDG 10 classes will be taught beginning in fall 2005 using the self-paced, individualized PLATO system.

- **Continuation of the Pre and Post-testing Discussion**

Dr. Debbie Cox has suggested that we consider the use of the COMPASS diagnostic test for Pre and post-testing as this would allow us to see accomplishments in individual competencies in the course. The post-test could possibly be used as a basis for the grammar/mechanics element of the final grade (with a minimum of 70% mastery of all or most of the areas)—along with a written essay. Marcella agreed to get copies of specific competencies listed in the COMPASS diagnostic reading, writing, and math tests and distribute them to the respective committee members. It was agreed that reading and writing might use the diagnostic test, but the math group has already created a common math test which they will use for pre and post evaluation of progress. Andrea thought it would be interesting to do a pilot comparison between the RDG 10 PLATO class and a traditional class to show the difference in success and progress rates.

- **Professional Development Workshop Requests**

Committee members agree to provide a workshop about the Resource Notebooks and Developmental faculty workshops at the Western Regional Faculty meeting in August. The contact person for that meeting is Sandy Cavanah at Hopkinsville Community College.

The committee will also be providing two professional development workshops at MCC in the coming year:

- ANGEL Spreads Her Wings Over Developmental Education
- Entering New Territory: Pilot Projects in Developmental Education

- **Meeting Patterns and Immediate Goal:**

During alternating weeks, the individual reading, writing, and math groups will meet to work on specific revisions (February 11). On the other weeks, the committee will meet as a whole on Friday Mornings (February 18),. The immediate goal is to decide on clear competencies so that we can begin to work on specific ways to accomplish them.

- **Items for Continued Discussion at the Next joint Meeting:**

Blending of CCSE questions into the current Student Course Evaluation Form
Tutoring Support with funding from Title III—Possibly supplemental instruction
Workshop for all developmental faculty at the end of the spring 2005 semester.