## General Education Reading, Writing, Math Placement Requirements

Scores used for admission into these programs must be five years old or less to be considered.

ASSET	ACT	КҮОТЕ	COMPASS	
READING Placement Recommendations (Reading Remediation Course Sequence: GAP → RDG 20 → RDG 30)				
			48 or below	Refer to ACE₂ for enrollment in GAP program for reading skill improvement
				●North Campus - 824-1819 ● Muhlenberg Campus -338-2257
32-37			49-69	Enroll in RDG 020
38-42			70-82	Enroll in RDG 030
43			83-84	Enroll in RDG 041- NOTE: Students who have successfully completed 030RDG are not required to take 041RDG
44-55	20 or above	20 or higher	85-100	No reading course is needed
WRITING Placement Recommendations (Writing Remediation Course Sequence: GAP → ENC 90 → ENC 91 → ENG 101)				
			25 or below	Refer to ACE₂ for enrollment in GAP program for writing skill improvement.
				North Campus - 824-1819
33-37			26-38	Enroll in ENC 090
38-42			39-73	Enroll in ENC 091
43-55	18 or above	6 or higher	74-100	Enroll in ENG 101
PRE-ALGEBRA Placement Recommendations (Math Remediation Course Sequence: GAP → MAT 55/MAT 55 & MT 50 → MAT 65 → MAT 85)				
Num. Skills 23-24			23 or below	Refer to ACE₂ for enrollment in GAP program for math skill improvement.
				● North Campus - 824-1819 ● Muhlenberg Campus - 338-2257
Num. Skills 25-37		MP 0-11	24-41	Enroll in MAT 55 (North campus only) or MAT 55 & MT 50 (Muhlenberg campus only)
Num. Skills 38-55		CA 0-6 or MP 12-20	42-99	Refer to the Algebra Placement Recommendations below
*******Choose the ALGEBRA Placement Pathway based upon the Math course required for declared degree******				
ALGEBRA Placement Recommendations for Math Pathway to MAT 105, MAT 110 or MAT 116				
Elem. Algebra 27-38		CA 0-6 or MP 12-20	24 or below	Enroll in <i>MAT 65</i> provided that, there is a concurrent pre-algebra score between 42-99.
Elem. Algebra 34-40		CA 5-13	25-35	Enroll in MAT 105, MAT 110 or MAT 116 with supplemental instruction
ALGEBRA Placement Recommendations for Math Pathway to MAT 146 or MAT 150 or higher level mathematics				
Elem. Algebra 27-38		CA 0-6 or MP 12-20	30 or below	Enroll in <b>MAT 65</b> provided that, there is a concurrent pre-algebra score between 42-99.
Elem. Algebra 39-40		CA 7-13 or MP 21 or higher	31-35	Enroll in <i>MAT 85, MAT 122</i> or <i>MAT 126</i> with supplemental instruction
Elem. Algebra 41-45	19-21	CA 7-13 and MP 27 or higher	36-49	Enroll in <i>MAT 146</i> or <i>MAT 150</i> with <i>MAT 100</i> or supplemental instruction
Elem. Algebra 46-55	22 or higher	CA 14 or higher	50-99	Enroll in <i>MAT 150</i>
N/A	27 or higher	N/A	83-99	Enroll in <i>MAT 170</i> or <i>MAT 175</i>

COMPASS Test: If course recommendation for Pre-Algebra <u>differs</u> from recommendation for Algebra, **defer to the Pre-Algebra placement recommendation** for scheduling math course. **ASSET Test:** If course recommendation for Numerical Skills <u>differs</u> from recommendation for Elementary Algebra, **defer to the Num. Skills placement recommendation** for scheduling math course.

## **Course Options for Reading Placement – SPRING 2013**

Students who place in any reading level must enroll in the reading class during the first semester and continue through the reading sequence until it is completed OR until a COMPASS re-test indicates reading proficiency for college level courses.

Schedule for Students Placing between 0-48 in Reading Grade Level: 4.0 – 5.6

Reading: Enroll in Gateway to Academic Progress (GAP) Program for tutoring to improve reading skills

(North campus students, please call 824-1819. Muhlenberg students, please call 338-2257)

Math: (as placed)

Writing: (as placed)

Below are the ONLY other classes a student placing 0-50 on Reading COMPASS test may enroll in:

KHP courses Kinesiology & Health Promotion courses (1 credit- Physical Education courses only)

NAA 100 Nursing Assistant Skills I (3 credits)

OST 100 Keyboarding (1 credit)

Schedule for Students Placing between 49-69 into RDG 20 Grade Level: 5.7 – 8.9

Reading: RDG 020 - Improved College Reading

Math: (as placed)
Writing: (as placed)

GEN 102 Foundations of Learning (3 credits – college level, elective course)

Below are the ONLY other classes a student placing into RDG 020 may enroll in:

GEN 131 Basic Library Research and Resources (1 credit)

GEN 100 Introduction to College (1 credit)
SDC 105 Career Planning Seminar (1 credit)

KHP Courses Kinesiology & Health Promotion courses (1 credit- Physical Education courses only)

NAA 100 Nursing Assistant Skills I (3 credits)

OST 100 Keyboarding (1 credit)

OST 101 Keyboarding & Introduction to Document Formatting (3 credits)

Technical Programs: Fire/Rescue Science Technology courses

Mining Technology: MNG 150, 160, 161, 170, 171, 180, 274

Welding Technology: WLD 100, 101, 120, 121, 123, 130, 131, 133, 140, 143

Schedule for Students Placing between 70-82 into RDG 30 Grade Level: 9.0 – 10.7

Reading: RDG 030 - Reading for the College Classroom

Math: (as placed)
Writing: (as placed)

GEN 102 Foundations of Learning (3 credits – college level, elective course)

Below are the ONLY other classes a student placing into RDG 030 may enroll in:

BAS 120 Personal Finance (3 credits)
BAS 160 Introduction to Business (3 credits)

BIO 112 Introduction to Biology (3 credits)

CHE 160\* Preparation for General College Chemistry (2 credits) (\*Must be enrolled in MAT 120 concurrently)

PHY 151\* Introduction to Physics (3 credits) (\*Must be enrolled in MAT 120 concurrently)

ECO 101 Contemporary Economic Issues (3 credits)

GEN 131 Basic Library Research and Resources (1 credit)

GEN 100 Introduction to College (1 credit)

GEN 100 Introduction to College (1 credit)
SDC 105 Career Planning Seminar (1 credit)

KHP Courses (1 credit- Physical Education courses only)

NAA 100 Nursing Assistant Skills I (3 credits)

OST 100 Keyboarding (1 credit)

OST 101 Keyboarding & Introduction to Document Formatting (3 credits)

OST 110 Document Formatting & Word Processing (3 credits)

Technical Programs: Air Conditioning Technology: ACR 100, 101, 102, 103, 130, 131, 170, 250, 251, 260, 261, 270, 271

Clinical Lab Technology: PHB 151, 152, 170

Computerized Manufacturing & Machining: BRX 110; CMM114, 118, 120, 124, 130, 132, 134

Fire/Rescue Science Technology courses

Mining Technology: MNG 150, 160, 161, 170, 171, 180, 274

Welding Technology: WLD 100, 101, 120, 121, 123, 130, 131, 133, 140, 143, 170, 171

\*\*Advanced Industrial Integrated Technology (AIIT): AIT 1001, 1002, 1003, 1101, 1201, 1202, 1203

(\*\*Eligible to enroll in AIT courses ONLY if also enrolled in RDG 030 and GEN 102)

## Additional Things Advisors Need to Know (Exemptions, Exceptions, Restrictions) – SPRING 2013

### **Placement Waiver Plan for Certificate Seeking Students**

Refer to document - "Madisonville Community College Placement Waiver Plan for Certificate Seeking Students"

#### FYI - Placement Testing

Placement tests are required for certificates requiring 19 hours or more, diplomas and degrees.

Students submitting ACT scores who do not meet the minimum scores in Reading (20), English (18) and Math (19) are required to take the COMPASS test for appropriate course placement. **No charge for first COMPASS test.** 

Refer to Academic Placement Testing Policy for specific guidelines regarding re-testing.

\$20 fee charged for retest of complete COMPASS test, all sections. \$10 fee charged per individual section retest.

### **Steps to Insure Correct Placement Based on COMPASS Test Scores**

Step #1: Verify student name, test form & date of test. Test scores must be less than 5 years old.

Step #2: Look at **READING** score first. If Reading is prescribed, place in appropriate course. Reading <u>must be</u> taken with other limited classes.

Step #3: Look at PRE-ALGEBRA scores first. Then look at ALGEBRA scores.

Students may have a course recommended for both Pre-Algebra and Algebra. *Defer to the Pre-Algebra course placement recommendation.* 

Step #4: Look at **WRITING** score, place in appropriate course.

#### **Developmental Course Sequencing**

WRITING Sequence: GAP Program→ENC 90→ENC 91→ENG 101

MATH (Technical) Sequence: GAP Program→MAT 55 (North campus) or MAT 55 & MT 50 (Muhlenberg campus) → MAT 65→MAT 105/MAT 110/MAT 116

MATH (College Algebra) Sequence: GAP Program→MAT 55 (North campus) or MAT 55 & MT 50 (Muhlenberg campus) → MAT 65 → MAT 85 or MAT 126 → MAT 146 or MAT 150 or MAT 155 → MAT 170 or MAT 175

READING Sequence: GAP Program→RDG 20→RDG 30

#### Specific courses and placement requirements

**BIO 135 (Basic Anatomy & Physiology)** & **BIO 137 (Anatomy & Physiology I)** - Students registering for BIO 135 or BIO 137 <u>must</u> have completed all developmental coursework as placed (courses numbered below 100) in Reading (RDG 20, RDG 30), Writing (ENC 90, ENC 91) and Mathematics (MAT 55, MAT 65 and MAT 85).

**Oral Communications (COM 181 or COM 252)** – Students registering for COM 181 or COM 252 <u>must</u> place into ENG 101 (College Writing I) or have completed ENC 91 successfully.

Exemptions: Transfer students with 12 or more hours at the 100 level or above in general education courses with a 2.0 GPA are exempt from reading placement requirements. (KCTCS 2012-2013 Catalogue, pg. 49)

Students who have completed an Associate Degree or higher from a regionally accredited college will be exempt from the Assessment & Placement policy. Must meet all program requirements which may require taking a placement exam.

The Academic Dean at own discretion, has the authority to waive the A&P policy for a specific situation. *Waivers are rarely granted.* 

# Madisonville Community College ACADEMIC PLACEMENT TESTING POLICY

In Fall 2001, the Kentucky Council on Post-secondary Education mandated placement tests to be completed before admission into any state college. The purpose of this mandate was to better insure student success in college through appropriate placement in basic academic skills courses (reading, writing, and mathematics). The Kentucky Community & Technical College System implemented the mandate with the establishment of a placement chart designating test scores for specific developmental and entry-level college courses.

All Madisonville Community College students are required to take the Compass test unless ACT scores exempt them. Students who do not meet the minimum scores on any or all of the ACT sections of writing (18), reading (20), and/or mathematics (19) are required to take the corresponding section of the Compass test for course placement.

After COMPASS testing has been completed students should work with an academic advisor to enroll in the appropriate level courses:

- Gateway to Academic Progress (GAP) Program course(s),
- developmental course(s), and/or
- college level coursework.

Records of testing will be maintained by the MCC Academic Assessment Coordinator.

**All test scores are valid for a period of five years.** Students with scores older than five years must re-test before enrolling at MCC.

Students who feel their Compass scores do not reflect their level of expertise may request a Compass Review Guide from the Academic Assessment Coordinator prior to retesting.

#### **Compass Testing Fees:**

- The first COMPASS test administered at the MCC North campus and its branch campuses is provided at no cost.
- Re-tests for a complete set (reading, writing, and mathematics) will be \$20.
- Re-tests in individual skill areas will cost \$10 per section.

# Madisonville Community College PLACEMENT WAIVER PLAN CERTIFICATE SEEKING STUDENTS

- A. Pursuant to Section 4.13 et seq of the KCTCS Administrative Policies and Procedures which requires local colleges to identify students who shall or may be granted exemptions from KCTCS placement requirements, Madisonville Community College (MCC) hereby exempts the following Certificate Program students from the KCTCS placement requirement:
  - 1. Nurse Aide (KCTCS system-wide exemption)
  - 2. Pre-Licensing Real Estate
  - 3. Students who have successfully completed dual credit courses offered at area technology centers or local school-board operated career and technical centers (known as tech centers) with an agreement with MCC matriculating into a corresponding certificate program offered through the MCC Applied Technology Division, provided that the program does not exceed 18 credit hours.
  - 4. Basic Firefighter
  - 5. Advanced Firefighter
  - 6. Fire Officer
  - 7. Emergency Medical Technician
  - 8. Surgical First Assisting
- B. Pursuant to Section 4.13.2.3 of the KCTCS policy, high school students shall be eligible to take dual and articulated credit courses with the approval of high school counselors or administrative officers of tech centers, except for:
  - 1. mathematics and English courses for which high school students shall meet mandatory placement score requirement, and
  - 2. Hopkins County high school students taking dual credit courses through the MCC Applied Technology Division who must demonstrate college readiness for such courses by:
    - a. meeting Compass placement requirements for the programs, or
    - achieving relevant "college ready" benchmarks equivalent to those required for the ACT test based on students' PLAN and ACT scores. These college ready benchmarks, established by the Kentucky Council on Postsecondary Education, are:
      - Reading 20
      - Writing 18
      - Math (for MAT 150) 22
- C. Students enrolled online through the Advanced Integrated Technology Program may be exempted from placement score requirements through Memoranda of Agreement (MOA) with employers approved by the President of MCC.
- D. In addition, program coordinators or division chairs may waive placement requirements for individual students (e.g. technical skills upgrade) based on an assessment of students' preparation for the certificate program, provided that the program does not exceed 18 credit hours.
- E. The waivers in this plan shall not apply to students seeking a diploma or associate degree.